

Board Meeting – December 10th 2022 start 10.30 a.m.

Present - Board: Colin Roper (CR), Tom Wilson (TW), Cary Bush (CB)

Guest: John Edmondson (JE)

Apologies: Martin Hughes (MH), Ray Keemer-Richards (RKR) Ajjay Keemer-Richards (AKR)

Colin welcomed everyone to the meeting and thanked them for giving up their time.

- 1) Quorate:** The articles state that “the quorum for a meeting should be two or the number nearest to one third of the total number of directors whichever is the greater”. As the current number of directors at the time of the meeting totalled six and giving 1/3rd of the total would be 2 and 3 directors were present the meeting was declared quorate.
- 2) Board Meeting Minutes November 21st 2022.** These were reviewed and with some suggested changes, were agreed as having been a true and fair view of the meeting and they were adopted and a copy will be passed to Paul Leverett to place on the website.
- 3) Conflict of Interest:** The articles require that any director must declare any interest, direct or indirect as well as any conflict of interest. It was agreed that prior to the commencement of any future Board Meetings any director present must advise whether or not he has any conflict of Interest that could have an impact on their role as a director.
All three Directors present confirmed that they had no conflict of interest.
- 4) Confidentiality** Concern was raised that items discussed in board meetings were circulating through “Chinese whispers” and social media before an official notification had been issued by the board. It was agreed that anything discussed with in meetings must remain within the board and that the board speaks with one voice though official notifications.
- 5) Calendar:** There is currently a discord between the veterans / men’s / women’s versus selection or qualification. The rules need to be revamped and should be in pace for 2023. Issues raised which need to be resolved
 - a. Team selection: selection based on previous years results may not result in the best team based on form. The question was raised as to whether we go back to the old way of selection
 - b. TW suggested that we should be preparing a 3 year calendar
 - c. Are we spending too much money on the International program
 - d. It was agreed to release the calendar as proposed by JE.
- 6) Disciplinary Actions:** It was agreed that proper terms of reference need to be in place to accompany any complaints that are raised and passed to third parties. Mike Pegg had raised the issue when passed a complaint and that the terms of reference were not clear. It was agreed that in future terms of reference need to be approved the Board. It was confirmed that in excess of 35 complaints were in process when the former Disciplinary Officer had resigned in 2021. The majority of these complaints related to a small number of individuals. The process had been revamped and approved by the Board in December 2021 and several complaints were closed. It was also felt that many of the complaints should have been dealt with at a regional level under the guidance of the Regional president and the Service level Agreements (Still to be developed and agreed) should include the requirement to deal with local and regional complaints.
- 7) Job Responsibilities:** TW raised the question as to whether we are appointing the right person to do the designated job role. Are we asking the right questions when proposing and appointing a person to do the job and we should be taking references before appointing the person. It is important that we get our own house in order and the Board are responsible for ensuring that recruiting and placing people in positions is done professionally. We need to have job descriptions and terms of reference in place. We should be asking the question – why do you want to be on the Board and what skills do you bring that can help strengthen to board. The Board should also approve all candidates prior to the individual being appointed

The meeting closed at 12.15