



Pétanque England People

The Treasurer

The Treasurer is the third executive member of the board with responsibility for financial management of the company. This is a key leadership role with duties including financial planning and ensuring best value for money in all aspects of the company's work. The treasurer's role requires the same leadership qualities as other executive members and includes a strategic requirement with the ability to drive innovation and technological transformation within PE. The Treasurer is responsible for managing the financial actions of the company. Duties include all aspects of budgeting, financial planning, tracking cash flow, analysing trends, strengths, and weaknesses to propose corrective action plans when necessary and preparing accurate forecasts so the board can make informed decisions about future actions or plans.

The Essential Qualities of the Treasurer:

- Proven ability to use financial packages
- Familiarity in using or creating spreadsheets
- Proven ability to prepare financial forecasts
- Good understanding of financial risk
- A good understanding of balance sheets
- Good communication & interpersonal skills
- An ability to plan strategically
- Integrity and Ethical Standards
- Perspective on Risk
- Time and Ability to travel around the UK
- Ability to present ideas or information
- Time available to fulfil the role
- Wide knowledge and experience of the game

The Desirable Qualities of the Treasurer

- Knowledge of company rules and regulations
- Organised and methodical
- A good knowledge of the articles of association
- A good knowledge of Pétanque England policies
- Knowledge of roles and responsibilities
- Be familiar with club constitutions
- Ability to present a budget to a meeting
- Passion for Pétanque
- Long term member of Pétanque England (3 years Minimum)
- Ability to lead a team

The Treasurer may also be required to take on tasks and roles commensurate with and in line with your role and responsibility as requested by the President or Executive.

Candidates might also bring to the role something extra that adds quality to the position
The treasurer will be required to oversee any handover to a new treasurer

