

PÉTANQUE ENGLAND RULES

1. Definitions

- 1.1. “Articles” means the Articles of Association of Pétanque England
- 1.2. “The Board” means the board of directors of Pétanque England
- 1.3. “The Company” means Pétanque England
- 1.4. “Club” means a pétanque club admitted as a non-voting member of the Company in accordance with these rules and the articles
- 1.5. “Director” means a person appointed to act as such in accordance with article 35 of the Articles
- 1.6. “League” means a pétanque league admitted as a non-voting member of the Company in accordance with these rules and the articles
- 1.7. “Region” means a pétanque Region admitted as a non-voting member of the Company in accordance with these rules and the articles
- 1.8. “Non-Voting Members” means organisations that have been admitted to membership in accordance with Rule 2(2)
- 1.9. “the President” means the person appointed to act as such in accordance with article 47 of the Articles
- 1.10. “The Rules” means these Rules
- 1.11. “Voting Members” means individuals who have been admitted to membership in accordance with Rule 2.1

2. Members

The Company shall have the following classes of membership: -

- Voting Members
- Non-Voting Members

2.1. Voting Members

- 2.1.1 Voting Members shall be such individuals as have completed the application or renewal form for the period prescribed by the Company and shall have paid the appropriate fee.
- 2.1.2 Voting membership shall be open to all residents of England and shall not be denied to any person on the grounds of gender, race, religion, colour, politics, or disability.
- 2.1.3 The categories of Voting Members shall be:
 - Adult members who shall be aged 18 or over on 31st December of the current year.
 - Junior members who shall be aged under 18 on 31st December of the current year.
 - Honorary life members who shall be appointed as such by the Board.
- 2.1.4 The adult and junior membership fees shall be at a rate determined by the members at an annual general meeting.
- 2.1.5 Subject to the articles and these rules, Voting Members are entitled to the following rights and privileges: -
 - To receive notice of any general meeting of the Company
 - To attend, speak and vote at any general meeting of the Company
 - To appoint a proxy to attend, speak or vote on their behalf at any general meeting of the Company

- To propose resolutions for consideration at any general meeting of the Company
- To nominate a person for election as the President or as a Director

2.2. Non-Voting Members

2.2.1. Non-Voting members are eligible organisations which have completed the appropriate application form and paid any appropriate membership fee.

2.2.2. The categories of non-voting members shall be:-

- Regions
- Clubs
- Leagues
- Such other organisations as shall be admitted to membership at the sole discretion of the board.

2.2.3. The membership fees for Clubs and Leagues shall be at a rate determined by the Board. No membership fees shall apply to any other member organisation.

2.2.4. Subject to the articles and these rules, non-voting members are entitled to the following rights and privileges: -

- To receive notice of any general meeting of the Company
- To appoint a representative to attend and speak at any general meeting of the Company
- To propose resolutions for the consideration of any general meeting of the Company
- To nominate a person for election as the President or as a Director.

2.3. Refusal or Removal of Membership

The Board may refuse an application for membership or remove a member from membership in the circumstances set out in and subject to the requirements of article 10(3) and/or article 12 of the Articles

3. Regions

3.1 Composition

A Region may be formed by the Clubs and Leagues in a defined geographical area although Clubs may opt to join a cross border Region most appropriate to its playing practice.

3.2 Governance

Each Region shall adopt its own constitution or articles provided they are not repugnant to the Company's objects, articles or rules.

3.3 Powers

Each Region shall have the power to run their own affairs, including setting a regional subscription, determining their name, holding funds and assets separately from the Company, organising pétanque competitions and publishing a playing calendar.

4. Clubs

4.1 Composition

A club shall have at least 6 members who are Voting Members of the Company, including its Chairman, Secretary and Treasurer.

4.2 Governance

Each Club shall adopt its own constitution or articles provided they are not repugnant to the Company's objects, articles, or rules.

4.3 Powers

Each Club shall have the power to run their own affairs, including setting a club subscription, determining their name, holding funds and assets separately from the Company, organising pétanque competitions and publishing a playing calendar.

5 Leagues

5.1 Composition

A League shall have at least 6 players who are voting members of the Company, including its Chairman, Secretary and Treasurer.

5.2 Governance

Each League shall adopt its own constitution, articles or rules provided they are not repugnant to the Company's objects, articles or rules.

5.3 Powers

Each League shall have the power to run their own affairs, including setting membership or entry fees, determining their name, holding funds and assets separately from the Company, organising pétanque competitions and publishing a playing calendar.

6 The Board

The Company shall be governed by a Board comprising a President and Directors appointed in accordance with the articles. The Board shall appoint from among its number a Vice-President, Secretary, Treasurer and such other officers as it deems necessary from time to time. The Board may appoint and determine the terms of reference of sub-committees for the better management of the Company's objects, but no powers of the Board may be delegated to sub-committees unless they are made up of two or more directors.

7 Sub-Committees & Commissions

The Board shall establish but will not be limited to the following sub-committees and commissions.

7.1 National Performance Panel

- 7.1.1** The composition of the National Performance Panel will comprise a chair appointed by the Board, the chair of the Coaching Commission and such other persons as may be appointed at the discretion of the Board
- 7.1.2** The National Performance Panel will be responsible for the selection, management and performance of England representative teams
- 7.1.3** The coaching and development of elite players
- 7.1.4** The appointment, training and monitoring of England team managers
- 7.1.5** Organising travel and accommodation for England teams at international events.
- 7.1.6** The National Performance panel will meet at least once each calendar year to review past performance and plan future activities.
- 7.1.7** The chair of the National Performance Panel shall be responsible for advising the Board on all policy matters relating to England representational competitions; submitting a plan of activities for each year to the Board for its approval; submitting a report to the Board at the conclusion of each year on past performance and activities; submitting minutes or notes of all meetings of the Panel or of any sub-groups to the Board.

7.2 The Events Group

- 7.2.1** The Events Group will comprise a chair appointed by the Board and members nominated by Regions and the Board
- 7.2.2** The Group will be responsible for the organisation and operation of national competitions and events as required such as National Titles, Club Team Tournament, Inter Regional Championships and National Opens
- 7.2.3** The Group will be responsible for the compilation and maintenance of the organisers' manual and software, the recruitment, training and assessment of competition organisers.
- 7.2.4** The Group will be responsible for the provision of competition organisers at national competitions
- 7.2.5** The Group will develop and maintain the national playing calendar
- 7.2.6** The Group shall meet at least once in every calendar year for the purposes of reviewing past performance and planning future programmes.
- 7.2.7** The Group shall elect four of their number who with the chair of the Group will form an executive committee responsible for administrative and organisational matters.
- 7.2.8** The Chair of the Group shall be responsible for advising the Board on all policy matters relating to playing events; submitting the calendar of events for the approval of the Board; submitting an annual report to the Board; submitting minutes of all meetings of the committee and executive committee to the Board.

7.3 The Umpiring Commission

- 7.3.1** The Umpiring Commission shall consist of all qualified pétanque umpires who are licenced members of Pétanque England.
- 7.3.2** The Commission will nominate from its members a Chair to oversee its meetings and to represent the Commission at other related meetings. The Nomination is subject to approval by the PE Board of Directors.
- 7.3.3** The Commission will appoint an Executive consisting of a minimum of four qualified umpires who will assist the Chair with the general obligations of the Commission.
- 7.3.4** The term of office for the Chair and Executive shall be two years without restriction for re-election.
- 7.3.5** To preserve continuity and to ensure experienced leadership, candidates for the Chair and Executive must have been members of the Commission for at least one calendar year.
- 7.3.6** The Chair of the Umpiring Commission or a nominated representative from the Umpiring Executive will be invited to meetings of the PE Board when requested. Although non-voting, the Chair of the Umpiring Commission or nominated representative shall be subject to the relevant provisions of the PE Board's Code of Conduct.
- 7.3.7** The Commission shall meet at least once in every calendar year for the purpose of; reviewing its past performance; planning future programmes; and receiving reports and technical updates from the Chair and Executive.
- 7.3.8** The Commission Executive shall meet, at the least, on a quarterly basis during each calendar year.
- 7.3.9** Amongst its powers and obligations, the Commission has the following functions:
 - i. The training, examination and assessment of umpires and their continued accreditation.

- ii. The appointment of umpires for competitions and training courses.
- iii. To uphold the strict observation of PE's Competition Rules and the Rules of the Sport of Pétanque
- iv. To maintain regular contact with regions, umpires, and the PE Board.
- v. To provide the PE Board with an annual report, and to submit a business plan and budget for its approval.
- vi. To act as the budget holder and as such manage and be accountable for that budget.

7.4 The Coaching Commission

- 7.4.1** The Coaching Commission will comprise a chair appointed by the Board and the Regional Coaches or Coaching Coordinators of each region
- 7.4.2** The Coaching Commission will be responsible for the training, examination and assessment of coaches and their continued training, monitoring and technical education.
- 7.4.3** The Commission will be responsible for the dissemination of coaching advice to members including the delivery of coaching courses
- 7.4.4** The Commission will be responsible for the provision of coaches for national coaching events
- 7.4.5** The Coaching Commission shall meet at least once in every calendar year for the purposes of; reviewing past performance; planning future programmes; receiving technical updates
- 7.4.6** The Commission will be responsible for electing four of their number who, with the Chair of the Commission will form an executive committee responsible for administrative and organisational matters
- 7.4.7** The Chair of the Coaching Commission shall be responsible for; advising the Board on all policy matters relating to coaching; at the commencement of each calendar year submitting a business plan for the approval of the Board for that year; submitting a report to the Board for each calendar year on activities carried out; submitting minutes of all meetings of the Commission and executive committee to the Board
- 7.4.8** The Coaching Commission shall meet at least once in every calendar year.

7.5 The Sport Development Group

- 7.5.1** The Sport Development Group will comprise a chair appointed by the Board and such other persons as may be appointed at the discretion of the Board.
- 7.5.2** The Group will be responsible for encouraging the development of the sport by liaising with regions, leagues and clubs to spread best practice and promote new playing opportunities,
- 7.5.3** The administration of the Sport Development Fund,
- 7.5.4** Encouraging participation in and awareness of the sport generally, including, but not limited to, special interest groups such as schools, women's interest groups, university of the third age groups and disability organisations,
- 7.5.5** Communication with members
- 7.5.6** Operation of the website,
- 7.5.7** The Group will meet at least once each year to review past performance and plan future activities

7.5.8 The Chair of the Group shall be responsible for advising the Board on all policy matters relating to Sport Development, submitting a plan of activities for each year to the Board for its approval; submitting a report to the Board at the conclusion of each year on past performance and activities; submitting minutes or notes of all meetings of the Group or of any sub-groups to the Board

8 Playing Licences

Every individual member of the Company holding satisfactory insurance cover against personal liability to third parties is entitled to be supplied with a playing licence entitling the member to take part in any competition in England or elsewhere for which licences are required.

9 Assemblies

There shall be an Assembly held at least once a year, but normally twice, convened by the Board to provide a forum to discuss any matters relating to the Company's affairs and if so resolved to make recommendations to the Board

9.1 Composition

Regions may be represented at each Assembly by their President or other nominated officer.

9.2 Voting

At Assembly meetings the Presidents may exercise votes based on the membership of their Region on the date of calling the assembly at the rate of one vote for every 250 members or part thereof. The President and directors are entitled to attend and participate in Assembly meetings but shall not be entitled to vote.

9.3 Date and Place

Assemblies shall be held on such dates and at such places as the Board may from time to time determine.

9.4 Notice

At least 18 days prior to the meeting the Secretary shall send to each Region notice of the meeting and the agenda of the business to be transacted and details of any proposals submitted in accordance with the Rules

9.5 Chairman

The President or, in his absence, the Vice-President will chair the Assembly Meeting. If neither the President or Vice-President are present the remaining board members present will appoint one of their number to act as chairman.

9.6 Business

To discuss and consider any agenda subjects or proposals submitted by the Board or Non-Voting members and if so resolved to make recommendations to the Board

10 Bank Accounts

The company shall maintain account(s) with a Bank from time to time selected by the Board.

10.1 Two of the co-signatories must authorise all expenditure for any of the Company's accounts.

10.2 Internet/telephone banking facilities will be permitted but are subject to article 10.1.

11 Auditor

The Board may appoint an Auditor, but any such appointment is subject to the power of the company in general meeting to appoint a replacement.

12 Discipline

The Company shall conduct disciplinary matters in accordance with the current Disciplinary Procedures as formulated and published by the Board from time to time.

13 Variations to the Rules

- 13.1** The Board may from time to time alter, add to or repeal any of these rules as they may deem necessary or expedient for the proper conduct and management of the Company.
- 13.2** The Company in general meeting has the power to alter, add to or repeal any of these rules by ordinary resolution and any such amendment can only be varied by a further resolution of the Company in general meeting.