

Pétanque England



**Minutes of the Meeting of the Board of Directors held on
Saturday 14th July 2018 at
The Forum Hall, Bloomsbury Central Baptist Church, 235 Shaftesbury
Avenue, London WC2H 8EP**

Present:

Martin Hughes (MH) [Chair]; David Mason, Kath Brooks (KB); Ray Keemer-Richards (RK); Ken Buchan (KNB); Colin Roper (CR), Jim Marston, Cary Bush, Alan Roden

1 Apologies for Absence

Martin Eggleton, David Baxter, Glenn Floyd, Bob Parker

2 Minutes of the Previous Meeting

The previously circulated minutes of the meeting held on Saturday 23rd June 2018 were approved as a true and correct record with the amendments to paragraph 5 (Membership System) submitted by DB

3 Matters Arising

3.2 Inter-Regional Venues

David Mason reported that Warwick University were looking for a contractor to carry out the work.

Action
DM

3.3 Kit Procurement

David Mason had found a suitable supplier who could deal with any necessary embroidery. MH would speak to ME in order to agree a suitable kit design for use across all of our representational teams.

Action
MH/ME

4 Charitable Status

Work on this was continuing. A condition of our recognition as a NGB by Sport England is provisional upon us obtaining charitable status by the end of the year.

7 Parents' Code of Conduct

The revised code needs to be put on the website

Action
KNB

10 Coaching Commission
It was agreed that terms of reference should be finalised. Action
CR

12 Sport Development Group
It was agreed that Tom Wilson be invited to join the group with special responsibility for pétanque in schools. It was also agreed that the following directors be appointed members of the group:-
Ken Buchan
Cary Bush
Jim Marstin
Ray Keemer-Richards
Alan Roden Action
KNB

15.6 Home Nations Subsidy
Martin Hughes was looking into the possibility of cheaper accommodation alternatives.

4 Life Membership
Some board members felt that the Life Membership Honour should be dispensed with but it is a category of membership provided for in the company's rules. There was a consensus that if it is to be preserved it should be a rare and prestigious award for an outstanding or exceptional contribution to pétanque. Distinguished services to clubs or regions should be recognised by an honour awarded by those organisations. It was not felt appropriate to institute a second tier "commendation" system. It was agreed to adopt the following criteria for Life Membership: -

"The Highest award Pétanque England can give is "Honorary Life Membership" of the company. The award is given at the discretion of the Board in recognition of an outstanding contribution to the sport or to Pétanque England. Nominations may be made by any member and must detail the contribution made by the nominee to the sport and the impact that contribution has had nationally."

Action
KNB

Resource: Collation of Board Responses email from KNB

Annexe
1

5 Disciplinary Procedures
KNB presented the disciplinary procedures revised in accordance with the guidelines agreed at the last meeting. DM suggested that the Disciplinary Officer should not be authorised to offer a specified sanction until after the defendant had admitted guilt. But KNB thought that this would prolong the process unnecessarily and / or result in more defendants electing to have the matter

heard by Disciplinary Committees. After some discussion it was agreed to adopt the revised disciplinary procedures subject to some minor changes of terminology in paragraphs 5.26(e) and paragraph 10. It was noted that under the new procedures, Regions were expected to formulate their own Disciplinary Procedures and KNB agreed to compile some model procedures which they could adopt.

Action
KNB

Resources:-

Revised Disciplinary Procedures (with tracked changes)
Disciplinary Procedures – Key Changes

Annexe 3
Annexe 4

6 Website Specification

A discussion took place regarding the present website. Overall the website had the right content, but it was badly presented. What was required was a user-friendly content management system accessible by a variety of people. It was agreed that it would be preferable to engage a professional web designer rather than rely upon voluntary help. MH would speak to ME about getting people to quote for the work and to give a presentation.

Action
ME/MH

7 National Performance Panel Update

Martin Hughes provided an update following a well-attended NPP meeting on 7th July. He had been responsible for selecting the proposed men's team and Nic Baxter the women's. Both selections had been subjected to a peer review by members of the NPP. The team selections for the Espoirs and Juniors had already been made but in future it would be preferable for these to be the subject to a peer review from the NPP. A NPP meeting was planned for October to review the system. MH felt that although there may be flaws in the system it was a better system than before. DM mentioned that concern had been expressed that players in the running for selection had not been watched by the selectors at ranking events.

The NPP were of the view that more could be achieved at weekend events than on separate day events. They felt that close co-operation between the NPP and Events Group over the playing calendar was advisable.

A team coach for the men's team at the worlds in Canada had yet to be found although the process was still ongoing. Sofian Lachani had agreed to act as the coach for the Ladies team for the European's in France but no head of delegation had been appointed. Sofian had also agreed to act as coach for the European singles in Italy and Kath Brooks would act as Head of Delegation. Paul Lancaster had been appointed team coach for

the men Espoirs and Simon Bird as team coach for the ladies Espoirs. Judy Constable would act as chaperone and Colin Roper would be the Head of Delegation.

8 Any Other Business

8.1 National Events

DM had been made aware of various concerns which had been expressed regarding the organisation of national events. He suggested that organisers should have an agreed format for communication. Some concern had been expressed at the lack of an umpire at the ranking event at Arlsley and that the events seem to be organised to give the higher-ranking players an advantage. 3 of the ladies' teams had been given byes in the early rounds.

8.2 Cash Prizes

Cary reported that he had encountered difficulties in getting prize-winners to claim their prizes. He suggested that prize-winners should be given "how to claim your prize" instructions.

8.3 Bank Account

Cary reported that the application to open a new bank account was still ongoing. Copy ID documents will be submitted shortly.

8.4 NPP Documents

CR has copies of the old version of the contract of representation and guidance on the role of team managers which he will be supplying to DB and DM.

8.5 Grass Roots Playing

RK-R and JM had been researching the existence of unaffiliated clubs and had found that there are more unaffiliated clubs than there are affiliated ones. PE seems to have lost touch with the active body of players at the grass roots level who play the game primarily for social reasons. Some discussion took place as to how clubs can expand their membership and it was suggested that the larger clubs should be asked to explain their success.

9.0 Date of Next Meeting

The next meeting will take place on Saturday 20th October at 9.30 a.m. at the Elizabeth Fry 1 Room, Friends House, 173 Euston Road, London, NW1 2BJ