

# Pétanque England



**Minutes of the Meeting of the Board of Directors held on  
Saturday 23<sup>rd</sup> June 2018 at  
The London Mathematical Society, De Morgan House, 57-58 Russell Square,  
London WC1B 4HS**

**Present:**

Martin Eggleton (ME); David Baxter (DB); Glenn Floyd (GF); David Mason (DM);  
Martin Hughes (MH); Kath Brooks (KB); Ray Keemer-Richards (RK); Ken Buchan  
(KNB); Colin Roper (CR)

**1 Apologies for Absence**

Alan Roden; Bob Parker; Cary Bush; Jim Marstin

**2 Minutes of the Previous Meeting**

The previously circulated minutes of the meeting held on  
Saturday 21<sup>st</sup> April 2018 were approved as a true and correct  
record

**3 Matters Arising**

**3.1 Disciplinary Appeal**

The outcome of the appeal submitted by Robin Appleyard had  
now been notified to all regions and clubs

**3.2 Inter-Regional Venues**

David Mason reported that the work on the area earmarked for  
the terrain at Warwick University had not yet been carried out and  
it was not therefore possible to carry out any assessment as to its  
suitability for 2019. It could still be an option for 2020.

Action  
DM

**3.3 Kit Procurement**

ME had received various suggestions for suitable suppliers and  
would be seeking quotes from these in the next couple of weeks.

Action  
MR

**3.4 Website Specification**

It was decided to draft a website specification at the end of the  
meeting. Paul Leverett of Southern Counties had indicated his  
willingness to build the website.

Action  
All

### **3.5 Meeting Schedule**

This had been circulated to the Board. The only meetings scheduled were face to face meetings on 14<sup>th</sup> July and 20<sup>th</sup> October. Telecon Board Meetings will be arranged as and when required

Action  
KNB

### **3.6 Data Privacy Policy**

This had now been published on the website

### **3.7 Enforcement of the Matching kit Rule at the Euro Cup Finals**

There had been no feedback from the umpire or organiser.

### **3.8 Beacon View School Come and Try Event**

RK-R hadn't had a chance to visit the organisers but will do so before 5<sup>th</sup> July.

Action  
RK-R

## **4 Charitable Status**

It was agreed that the additional regulatory burdens of becoming a charity do not outweigh the fiscal advantages of gift aid tax relief and the increased access to funding that charitable status will bring. ME, CB and KNB will work together to produce the documents and material needed for an application for charitable recognition and will submit these to the Charities Commission.

Action  
ME, CB  
and  
KNB

## **5 Membership System**

DB had been looking into the feasibility of various membership systems. The recent changes in data regulation makes our existing contract with IMG unviable. The server currently used is not able to deal with the email traffic we require, and we would have to have a new server to operate our own bespoke membership system. DB had looked at a system operated by Go Membership which was used by several Sports NGBs. This system was quite expensive requiring a £500 set up fee, a monthly fee of between £150 to £200 and a 3% transaction fee. A cheaper alternative is a system marketed under the brand PaySubsOnline. The system involves a set-up fee of £100 (credited against future transaction fees) and a fee of 3% per transaction for Direct Debit and 3.95% for credit card payments. This compares with the 4.5% transaction fee currently paid to IMG. DB gave a presentation of how the system operated. It can store licence information including photos which can be viewed and printed by the member. The system also has a facility for showing upcoming events and can accept online entries. There is no reason why this cannot be used for Regional events. Each member will have a unique identifier combining a name and email address. Each member must have an email address although the same address can be used for more than one person. The system had been loaded up with membership data taken from a

spreadsheet downloaded from the IMG database. In order to activate the payment system, we need to have a PayPal Account and to set up a direct debit so that PaySubsOnline can recover any clawbacks arising from cancelled fee payments. The treasurer was authorised to make the necessary arrangements.

Action  
DB &  
CB

## 6 Life Members' Policy

A discussion took place concerning possible changes to the policy concerning the selection of Life Members and it was agreed that Board Members would reply to the points raised by KNB and submit these by 1<sup>st</sup> July

Action  
All

*Resource – Discussion email from KNB*

*Annexe  
1*

## 7 Parents' Code of Conduct

The Draft Parents' Code of Conduct was adopted with the following amendments: -

Code to be retitled "Code of Conduct for Parents, Carers and other spectators and supporters towards junior players"

All references to youth/child to be substituted with "juniors"

Action  
KNB

*Resource: - Draft Parents' Code of Conduct*

*Annexe  
2*

## 8 Events Group

DM explained that the overall objective of the Group was to get more people playing in more competitions. There was little the Group could do to influence the programme for the remaining part of the year, but work was in hand on the development of a competition organisers manual and work would soon commence on the preparation of a playing programme for 2019. A meeting of the Events Group would take place later in the day. It was agreed that the following should be appointed to form the Events Group:-

David Mason (Chair)

Annette Eggleton (Organiser)

David Baxter (Secretary)

Alan Roden (Euro Cup)

Mike Cubitt (Titles Weekend)

Adrian Thomas (Inter Regional Championship)

Tiny Neville (Organisers Manual)

John Edmondson (East Midlands)

Tim Jervis (Mercia)

John Proctor (Mercia)

John Thatcher (Former Titles Weekend)

Sean Prendergast (Chiltern)

Hassi Leverett (WIP)  
Alan Swift (Northern)  
James Hart (Northern)  
Alison Stubbs (Southern)  
Keith Davis (GWR)  
Jerome Morais (Anglia)  
Andy Wilmot (Eastern)  
Vince Wills (London)

David Mason, Annette Eggleton & David Baxter would form the “core group”

*Resource – Events Group Draft Terms of Reference*

*Annexe  
3*

## **9 National Performance Panel**

MH introduced the revised NPP Terms of Reference Document.

The following matters were considered by the Board: -

Whether “lead members” should be permitted to take part in ranking competitions

Whether the chair of the Panel should also be one of the “lead members”

Whether “lead members” should be qualified coaches

The role of qualified coaches in assisting the “lead member” with assessments

Whether selection decisions should be taken solely by the “lead members” or with others.

The purpose of having ranking competitions if the results of these do not guarantee selection

The “weight” which is given to shooting prowess in ranking competitions

The possibility of having a “Rolling” ranking system

The need for more triples ranking competitions

The possibility of using major “opens” as ranking competitions

The process of explaining selection decisions to the persons concerned

The need for confidentiality in selection decisions

The role of the NPP in reviewing the selection decisions of the “lead member”

The egotistical attitude of elite players

The possible use of “boot camps” and/or outside coaches for top players

An impression from facebook comments that players cannot say what they really feel.

The NPP Draft Terms of reference were accepted by the Board and it was agreed that the following be appointed to be part of the Panel:-

Martin Hughes (Chair and Lead Member for Men)

Nic Baxter (Lead member for women)

Simon Bird (Lead member for Espoirs Men)  
Paul Lancaster (Lead member for Espoirs Women)  
Toni Gates (Lead member for National Youth Squad)  
Glenn Floyd (Lead member for Veterans)  
International logistics (vacant)

*Resource: Revised Draft NPP Terms of Reference*

*Annexe  
4*

## **10 Coaching Commission**

CR presented the Coaching Commissions Plans and Programme priorities for 2018. There were now 122 Club Coaches and 4 Advanced Club Coaches. The County Coach Course is being reviewed and will be re-introduced in The Autumn.

The following points were made: -

The club coaching qualification may be too easy.

The need to fast track coaches to an international level.

The need to get senior players involved in team management

The executive committee of the Coaching Commission comprised Colin Roper, Phil Boarder, Paul Lancaster, Tony Moulding and Claire White.

*Resource: Coaching Commission Plans, Programme priorities for 2018*

*Annexe  
5*

## **11 Umpiring Commission**

The following matters were raised: -

About half our members are in regions without a qualified umpire

Every Region should have an umpire

Only 4 umpires are actively involved in umpiring national events.

There is a low pass rate for umpire exams- Is the training inadequate?

How can we recruit umpiring candidates?

The need for the Umpiring Commission to have objectives.

It was agreed that ME would contact BP to agree some objectives for the coming year.

Some Board members would be willing to sit the umpires course

**Action  
ME**

*Resource – Email from BP*

*Annexe  
6*

## **12 Sport Development Group**

The Draft Rule Amendment relating to the Sport Development Group was agreed subject to the following amendments: -

Delete “within the existing membership” from article 7.4.2

**Action  
KNB**

Replace “U3A” with “University of the Third Age” in article 7.4.4

*Resource: Draft Rule Amendment*

*Annexe  
7*

### **13 Disciplinary Procedures**

KNB presented the Disciplinary Review resulting from the deliberations of the Disciplinary Review Group.

The following points were made:-

Would the removal of the Board from decision making in individual cases compromise the director’s duty to exercise independent judgement?

Would the removal of the board from administrative involvement speed up the process?

It was agreed that the Review recommendations be accepted with the exclusion of the recommendation at paragraph 22 that Defendants be required to pay a deposit towards the cost of any disciplinary hearing and the addition in paragraph 28 of a reference to any disciplinary matters decided by a jury appointed in accordance with Article 41 if the Rules of Pétanque.

Action  
KNB

*Resource – Disciplinary Review*

*Annexe  
8*

### **14 Assembly**

It was agreed that the agenda for the Assembly would be:-

1. National Performance Panel
2. National Events Group
3. Coaching Commission
4. Any Other Business

MH will chair in the absence of ME

Action  
KNB

### **15 Any Other Business**

#### **15.1 Medals**

MH presented images of medals he proposed should be presented to members of winning teams etc. The medals would bear the Pétanque England logo but would not be engraved. The accompanying lanyard would have an inscription describing the event. A pin badge could be attached to the Medal which would indicate the nature of the award such as “Best Team” etc. The new medals can be supplied at the same price as the existing badges.

Action  
ME

#### **15.2 Pin Badges**

Several Petanque England Pin Badges were distributed to Board Members. These would be on sale to members for £1 each.

**15.3 Filing Dates**

AF asked for the filing dates for accounts etc to be noted in the minutes.

Action  
KNB

**15.4 Insurance Against Data Breaches**

The Treasurer has recommended that we take out insurance against the possible costs resulting from data breaches etc. The likely cost of this from our existing insurers is about £750. ME feels that he can source a cheaper alternative and will speak to CB about it.

Action  
ME

**15.5 Voluntary Registration as a Data Controller**

On the recommendation of the Treasurer it was agreed that we should apply voluntarily to be registered as a Data Controller.

Action  
CB

**15.6 Home Nations Subsidy**

It was decided that an additional subsidy to players taking part in the Home Nations Tournament in Jersey was not justified as those players would have been aware of the likely costs before they entered the qualifiers. The Juniors and Espoirs were more deserving of support.

**16.0 Date of Next Meeting**

Saturday 14<sup>th</sup> July at 9.30 a.m. in The Forum Hall, Bloomsbury Central Baptist Church, 235 Shaftesbury Avenue, London WC2H 8EP